



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF ARCHITECTS

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PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, September 2, 2015 at 1:30 p.m.
PLACE:	861 Silver Lake Blvd., Conference Room B, Second floor, Dover, Delaware
MINUTES APPROVED:	October 7, 2015

MEMBERS PRESENT

Kevin Wilson, RA, Professional Member, President
Paul Guggenberger, RA, Professional Member, Secretary
John Mateyko, RA, Professional Member
Robert Maffia, RA, Professional Member
Todd Breck, RA, Professional Member
Elizabeth Happoldt, Public Member
Donnell McNair, Public Member
Rosemarie Vanderhoogt, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Jennifer Singh, Deputy Attorney General
Flora Peer, Administrative Specialist II
David Mangler, Director

ABSENT

OTHERS PRESENT

Call to Order

Mr. Wilson called the meeting to order at 1:35p.m.

New Board Member Introduction

Mr. Wilson welcomed Ms. Vanderhoogt to the Board.

Review and Approval of Minutes

The Board reviewed the minutes of the July 1, 2015 meeting. Mr. Maffia made a motion, seconded by Mr. Breck, to accept the minutes as presented. The motion carried unanimously.

Unfinished Business

Discussion of Possible Title Act Violators

Mr. Mateyko stated that there is an individual had been listed as an architect on various projects and questioned what the proper steps to report. Ms. Singh stated that a formal complaint could be filed.

New Business

Discussion of NCARB's Broadly Experienced Intern (IDP Experience Portfolio Documentation Method)

Mr. Wilson summarized NCARB's proposed changes. Mr. Wilson stated that Mr. Guggenberger had provided comments in reference to NCARB's IDP changes. The process would be similar to the broadly experienced architect, those who have had years of practice in IDP can claim previous IDP experience to fulfill requirements. Mr. Maffia stated that he did not agree with the change, it would just be a way to put off registration. The changes would allow those with field experience document and claim previous experience. Mr. Breck stated that he felt that new architects do not gain enough field experience and that he supports the changes.

Mr. Guggenberger stated that it would be very difficult to provide the product required timesheets may be kept but not their entire previous work product.

Mr. Breck made a motion, seconded by Mr. McNeil, table the discussion for this month to compile comments to discuss during the October meeting then Ms. Peer could collect the comments to send to NCARB. The motion carried unanimously.

Ratification of Certificate of Authorization Application(s)

Mr. Breck made a motion, seconded by Mr. Mateyko to ratify the Certificates of Authorization issued below. The motion carried unanimously.

Fabo Architecture, Inc.

HEWV Architects

Ganflec Architects and Engineers, Inc.

Clarke Caton Hintz, A Professional Corporation

Ratification of Reciprocity Applications – NCARB Certificate

Mr. Breck made a motion, seconded by Mr. Guggenberger to ratify the applicants by NCARB certification. The motion carried unanimously.

Ben Lee

Michael Allen-Hall

Fred Ballard

Denise Thompson

Mathew Root

Claude Gentilhomme

Ahmet Kilic

Lonnie Hovey

Robbie Conley

Federico Chiappina

William Powell

David Moos

James Wright

James Lalli

Brent Farmer

Michael McCoy

Review of Application(s) by NCARB – None

Review of Re-Application(s) by NCARB

Wendy Kunz

Mr. Guggenberger reviewed Ms. Kunz's application for the Board. Mr. Guggenberger stated that Ms. Kunz's application was in order and that she met the CE requirements. Mr. Guggenberger made motion, seconded by Mr. Breck, to approve Ms. Kunz application for licensure. The motion carried unanimously.

Robert Saxon

Mr. Guggenberger reviewed Mr. Saxon's application for the Board. Mr. Guggenberger questioned what the time period for CEU would be. Ms. Singh stated that because they are new applicants the CEU counted would start two calendar years proceeding date of application. Mr. Guggenberger made a motion, seconded by Mr. Breck, to approve Mr. Saxon's application for licensure contingent on receiving proof of CEU from the two years proceeding Mr. Saxon's application submission. The motion carried unanimously.

Review of Application(s) for ARE – None

Review of Applications by Direct Application – None

Correspondence

Other Business Before the Board (for discussion only)

Ms. Singh stated that the Senate Bill has not been signed yet. The Bill passed the Senate and will have to wait to be signed at the next session in January 2016.

Public Comment

There was no public comment

Next Scheduled Meeting

The next meeting will be held on October 7, 2015 at 1:30 p.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

Adjournment

With no further business before the board, Mr. Breck made a motion, seconded by Mr. Guggenberger, to adjourn the public meeting. The motion carried unanimously. The meeting adjourned at 2:41 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Flora Peer". The signature is fluid and cursive, with the first name "Flora" written in a larger, more prominent script than the last name "Peer".

Flora Peer
Administrative Assistant II